



Thursday 21st of May, 2020

On advice of the Victorian Chief medical officer, special school's resume on Tuesday the 26th of May for all students.

Applying Advice from the Victorian Chief Medical Officer in our school.

Attendance on-site:

Perhaps the most important action we can take to reduce the risk of transmission of coronavirus (COVID-19) is to ensure that any unwell staff, children and young people remain at home.

- **All unwell staff and students must stay home.** We are very fortunate to have our nurse Meredith to support us in this area. **A student who becomes unwell at school**, will be supervised in the first aid room by an adult using appropriate PPE until parents are able to collect them.
- **Parents/carers of students with complex medical needs** (including those with compromised immune systems), should seek advice from the student's medical practitioner to support decision-making about whether on-site education is suitable.
- **Limiting Visitors to school grounds** to those delivering or supporting essential school services and operations.
- **Postponement of School assemblies, excursions, camps and other non-essential large gatherings.**

Student Arrivals and Pick up

- **Student Transport Bus runs will occur as normal.** Buses will exit and pick-up students at school using a staggered process, 2 buses at a time.
- **Staggering Student arrival at school other than school buses.**

Drop-off	Buses	9:00 – 9:15	Bus Circle
	Juniors School	9:10 – 9:20am	Main office
	Middle school	9:10 – 9:20am	Oval gate through main carpark
	Senior School	9:20 – 9:30am	Main Portable Yard gate
	Care Needs	Individual arrangements	

Pick-up	Juniors School	2:50 – 3:00am	Main office
	Middle school	2:50 – 3:00am	Oval gate through main carpark
	Buses	3:00 – 3:15am	Bus circle
	Senior School	3:10 – 3:20pm	Main Portable Yard gate
	Care Needs		Individual arrangements

Cancellation of the Early Birds supervision

Hygiene:

Everyone can protect themselves and prevent the spread of coronavirus (COVID-19) by continuing effective hand hygiene.

- **All staff and students will undertake regular hand hygiene**, particularly on arrival to school, before and after eating, after blowing their nose, coughing, sneezing, using the toilet, or accessing a teaching space. This will be directed or supervised by staff as required.
- **Hand sanitiser will be available in every occupied room** for use if hand-washing facilities are limited.
- **Students should bring their own water bottle** for use (and refilling) at school.
- **Sharing of food should not occur. This will limit class based cooking programs.**
- **CANCELLATION of the CANTEEN PROGRAM.**

Considerations for Teaching and Learning Environments:

The main risk of transmission of coronavirus (COVID-19) in the school environment is between adults in most instances.

- Maintaining a **physical distance of 1.5 metres will not always be practical** at school.
- Physical distancing is most important for adults.
- We will seek **to maximise use of outdoor learning areas** or environments as practical depending on weather conditions.
- We have school arrangements to **reduce the mixing between students and staff from different classes**: – staggering of break times, timetabling shared learning spaces and separating different classes when outdoors. Entering and exiting the school has been staggered.
- Where multiple staff are required in a classroom, staff are reminded to maintain physical distancing from each other as much as practical

Cleaning and Facilities Management:

Environmental cleaning, coupled with regular hand hygiene, remains important to reduce the risk of coronavirus (COVID-19) transmission.

- **Extra cleaning by our cleaners will occur during the day.** This is in addition to our normal midday cross infection and end of day clean. Regular cleaning of teaching spaces and toilet areas by ES staff will continue.
- **Reduction of share equipment.** Cleaning and hand hygiene immediately before and after use of shared equipment where appropriate.
- **All occupied rooms will have access to appropriate cleaning materials.**

Provision of Routine Care and First Aid:

Physical distancing is not practical when providing direct care. In this situation our standard precautions, including hand hygiene, are important for infection control.

- Our standard precautions are advised when coming in to contact with someone for the purpose of **providing routine care and/or assistance** (for example, the use of gloves for nappy-changing, toileting, feeding).
- Standard precautions as per the Department of Education and Training Infectious Disease policy and related policies should be adopted when **providing first aid**. For example, use gloves and apron when dealing with blood or body fluids/substances.
- **Always wash hands with soap and water or use a hand sanitiser** before and after performing routine care or first aid.
- In certain circumstances, **additional Personal Protective Equipment (PPE)**, for example face masks, will be required to provide routine care for students with an identified risk, i.e. coughing food during meal assist.

Implementation of Student Care Plans:

- Specified precautions identified in individualised care plans and during training should be adopted when performing care for the student.

Kind regards,

Matt, Alesha and the Leadership Team